

Smsgsr\Users\jkeep\HERITAGE\Expense Log.xls

Expense	Date Incurred	Date Paid	Entity Paid	Amount of Expense	Affiliation Allin Co/SMG	COMMENTS
JV Travel expenses						
Brian Marshall Travel expenses						
Peggy Allin - Interviews						
Airfare	10/18/2004		United Airlines	\$1,037.60	same	
Hotel	10/20/2004		10/20/2004 Comfort Inn - Denver	\$ 64.99 + tax	same	
Hotel	10/21/2004		10/21/2004 Fairfield Inn & Suites - Minn/St. Paul	\$ 82.01 + tax	same	
Taxi	10/22/2004			\$15.00	same	
Hotel	10/22/2004		Radisson Hotel - Des Moines IA	\$ 99.00 + tax	same	
Meals	10/18-10/23		10/18-10/23 various	\$ 25.00 per diem x 6	same	
Erie to Cleveland	10/25/2004		10/25/2004 Anderson Airlink	\$25.00	same	
Cleveland to Chicago	10/25/2004		Continental	\$64.90	same	
Hotel	10/25/2004		10/25/2004 Fairfield Inn Chicago	119.00+tax	same	
Ground trans. Cleveland to Erie	10/26/2004		John Allin	unknown	same	
						* Had a \$95.80 ecredit personal or company?
Duane Haataja Travel						
Ground Transportation	11/1/2004		ATA	\$181.70	new hire	
Hotel	11/1/2004		(picked up from Pitts. Airport		new hire	PJ Short picked up
training	11/1/04 - 11/6/04		El Patio Motel	\$ 44.00 x 5 nights	new hire	training @SMG
Bryan Rohe Travel						
Transportation from Cleve - Erie	10/31/2004		ATA/Southwest	\$221.70	new hire	
Hotel	10/31/2004		Anderson Airlink	\$25.00	new hire	trans fr hotel to SMG
training	10/31/04 - 11/4/04			0	new hire	roomed w/ D Dziuban
	11/2/04 - 11/4/04				new hire	training @ SMG
David Dziuban Travel						
Transportation from Cleve - Erie	10/31/2004		Southwest	\$102.60	new hire	
Hotel	10/31/2004		Anderson Airlink	\$20.00	new hire	trans fr hotel to SMG
training	10/31/04 - 11/4/04			\$ 44.00 x 5 nights	new hire	training @SMG
Legal Council						
Supplies						
Labels				\$ 135.00	SMG	1075 PACKETS - RFP TO SVC PROVIDERS
Business Envelopes				\$ 110.00	SMG	1075 PACKETS - RFP TO SVC PROVIDERS
Manilla Envelopes				\$ 65.00	SMG	1075 PACKETS - RFP TO SVC PROVIDERS
Paper				\$ 78.00	SMG	1075 PACKETS - RFP TO SVC PROVIDERS
Postage				\$ 1,386.75	SMG	1075 PACKETS - RFP TO SVC PROVIDERS
Copy Count				\$ 537.50	SMG	1075 PACKETS - RFP TO SVC PROVIDERS
Faxing				\$ 125.00	SMG	1075 PACKETS - RFP TO SVC PROVIDERS
Personnel						
sites entered in system	as of 11/8/04			\$ 180.00	ops-audit - Beth	4 hours at \$ 45 per
sites entered in system				\$ 180.00	ops-admin - Tina	4 hours at \$ 45 per
phone calls				\$ 1,080.00	ops-audit - Beth	24 hours at \$45 per
phone calls				\$ 1,080.00	ops-admin - Linda	24 hours at \$45 per
phone calls				\$ 1,080.00	ops-admin - Stacey	24 hours at \$45 per
phone calls				\$ 1,080.00	ops-admin - Tina	24 hours at \$45 per
rfp data entry				\$ 360.00	ops-admin - Linda	8 hours at \$ 45 per

JA00001

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rfp data entry	\$	6,175.00	ops mgr - L. Edwards	65 hours @ \$ 95 per
Regional Manager-SPs, Site Reviews, Budgeting	\$	3,800.00	rm - Smallwood	40 hours @ \$95 per
Field manager-SPs, Site Reivews	\$	760.00	fm - J Casey	8 hours at \$95 per
Field manager-SPs, Site Reivews	\$	950.00	fm - J. terrance	10 hours at \$95 per
Regional Manager-SPs, Site Reviews, Budgeting	\$	9,500.00	rm - R Hrovat	100 hours at \$95 per
Regional Manager-SPs, Site Reviews, Budgeting	\$	9,500.00	fm - R Santoro	100 hours at \$95 per
Production-Site Visits, Production Maps	\$	2,375.00	prod coord- D. Gallagher	25 hours at \$95 per
Production-Production Maps & Binders	\$	9,000.00	prod - T. Pancura	200 hours at \$45 per
Production-Number Calculations	\$	5,200.00	prod - C. Zeigowski	80 hours at \$65 per
Production-SPs, Field Mangers, Training, Budgeting	\$	3,800.00	prod - R. Rieder	40 hours at \$95 per
Special Accounts Manager-Estimating, Point of Contact Info., Training	\$	9,500.00	sac - B. Marshall	100 hours at \$95 per
Bus. Development	\$	33,000.00	bus devel - J Vernon	200 hours at \$165 per
Bus. Development	\$	22,500.00	bus devel - J Allin	100 hours at \$225 per
Human Resources	\$	45,000.00	h.r. - P Allin	200 hours at \$225 per
Accounting	\$	1,140.00	accounting - M Suleski	12 hours at \$95 per
new hire -field manager	\$	9,500.00	Dave Dziuban - Chicago	100 hours at \$95 per
new hire -field manager	\$	9,500.00	Bryan Rohe -DesMoines	100 hours at \$95 per
new hire -field manager	\$	9,500.00	Duane Haataja-Minneapolis	100 hours at \$95 per

JA00002

Expense	Date Incurred	Date Paid	Entity Paid	Amount of Expense	Affiliation to Allin Co/SMG	COMMENTS
Flight to Ft. Lauderdale-John Allin	1/21/2004	1/21/2004	Northwest Airlines	233.9	same	
Flight to Ft. Lauderdale-Jeff Vernon	1/21/2004	1/21/2004	Northwest Airlines	207.9	same	
Ground Transportation	2/22/2004	2/22/2004			same	
Hotel -JA & JV	2/22/2004	2/22/2004	Harbor Beach Resort & Spa Marriott	\$0	same	\$319.00 paid by Heritage

JA00003

Expense	AMOUNT	TOTAL
AIRFARE	\$ 1,037.60	
	\$ 64.90	
	\$ 181.70	
	\$ 221.70	
	\$ 102.60	\$ 1,608.50
HOTEL	\$ 64.99	
	\$ 82.01	
	\$ 99.00	
	\$ 220.00	
	\$ 220.00	\$ 686.00
FOOD	\$ 150.00	
	\$ 125.00	
	\$ 125.00	
	\$ 125.00	\$ 525.00
GROUND	\$ 25.00	
	\$ 20.00	
	\$ 25.00	\$ 70.00
TRANSP. TOTAL		\$ 2,889.50
LABELS	\$ 135.00	\$ 135.00
ENV	\$ 110.00	
	\$ 65.00	\$ 175.00
PAPER	\$ 78.00	\$ 78.00
POSTAGE	\$ 1,386.75	\$ 1,386.75
COPIES	\$ 537.50	\$ 537.50
FAXING	\$ 125.00	\$ 125.00
SITE DATA ENTRY	\$ 180.00	
	\$ 180.00	\$ 360.00
PHONE CALLS	\$ 1,080.00	
	\$ 1,080.00	
	\$ 1,080.00	
	\$ 1,080.00	\$ 4,320.00
RFP DATA ENTRY	\$ 360.00	
	\$ 6,175.00	\$ 6,535.00
MGMT/PRODUCTION	\$ 3,800.00	
	\$ 760.00	
	\$ 950.00	
	\$ 9,500.00	
	\$ 9,500.00	
	\$ 2,375.00	
	\$ 9,000.00	
	\$ 5,200.00	
	\$ 3,800.00	
	\$ 9,500.00	
	\$ 33,000.00	
	\$ 22,500.00	
	\$ 45,000.00	
	\$ 1,140.00	
	\$ 9,500.00	
	\$ 9,500.00	
	\$ 9,500.00	\$ 184,525.00
SUPPLIES/PERSONNEL TOTAL		\$ 198,177.25
GRAND TOTAL		\$ 201,066.75